



Government of Nepal
Ministry of Home affairs
Department of National ID and civil Registration, Singhdurbar, Kathmandu

Invitation for Bids
For

The Supply of Stationery, office operating goods or Accessories

Date of First publication: 30 Aswin, 2077

1. The Department of National ID and civil Registration (DoNIDCR) invites electronic bids from eligible bidders for the procurement of described above goods to be procured under National competitive bidding procedures specified in Public Procurement Act and Regulations.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Department of National ID and civil Registration, Singh durbar, Kathmandu, Phone No.+977-01,4200896 Website:www.donidcr.gov.np, Email:info@donidcr.gov.np or may visit PPMO egp system www.bolpatra.gov.np/egg.
3. A complete set of Bidding Documents may be downloaded from PPMO's e-GP system www.bolpatra.gov.np/egg. Interested bidders may register in the e-GP system and should deposit the cost of bidding document NRs.3000/- as specified below :
Name of the Bank: Everest Bank Limited, Singhdurbar
Name of Office: Department of National ID and civil Registration, Singh durbar
Office Code no. : 314013501 Office Account no.: 00100106200000
Rajaswa (revenue) Shirshak no. : 14229
4. Pre-bid meeting shall be held at Department of National ID and civil Registration, Singhdurbar, Kathmandu on 2077/7/23 at 14 Hrs.
5. Electronic bids must be submitted to the above office through PPMO's e-GP system www.bolpatra.gov.np/egg on or before 12 Hrs on Mangsir 3, 2077
6. Bids will be opened in the presence of Bidders' representatives who choose to attend at 14 Hrs.2077/8/3 at the office of Department of National ID and civil Registration, Singhdurbar, Kathmandu.
7. Bids must be valid for a period of 90 days (i, e, Falgun 3, 2077) counting from the date of bid opening and must be accompanied by a bid security amounting to a minimum of NRs 116000/-. Deposited in Dharauti Account No 00100105201268-135001 of Ko.Le.Ni.Ka.Singhdurbar, Office Code No 314013501 in Everest Bank Limited Singhdurbar, which shall be valid for 30 days beyond the validity period of the bid (i.e. Chaitra 4, 2077)
8. If the last date of purchasing and or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.
9. DoNIDCR reserves the right to amend, accept or reject, wholly or partly, any or all the bids without assigning any reasons whatsoever.

Director