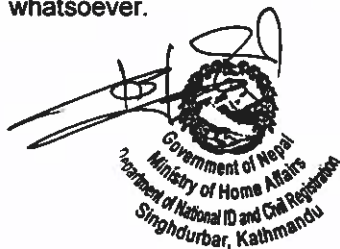


## **Invitation for Sealed Quotation for the procurement of Printer and Document Scanner Set for NID Enrollment and Issuance System**

Sealed Quotation No: DoNIDCR/G/4-2077-78

Date of first Publication: 2077-10-09

1. The *Department of National ID and Civil Registration, Singhdurbar, Kathmandu* invites sealed quotations from registered Suppliers for the supply and delivery of **Printer and Document Scanner Set for NID Enrollment and Issuance System**.
2. Eligible Bidders may obtain further information and inspect the Bidding Documents at the address mentioned below:  
Department of National ID and Civil Registration Singhdurbar, Kathmandu  
Tel: Telephone: 01,4211561  
E-mail: [info@donidcr.gov.np](mailto:info@donidcr.gov.np)  
Website: [www.donidcr.gov.np](http://www.donidcr.gov.np)
3. A complete set of Bidding Documents may be purchased from the office of Department of National ID and Civil Registration, Singhdurbar, Kathmandu by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, and upon payment of a non-refundable fee of NRs. 1,000.00 till **2077-10-23** during office hours.
4. Bidders, submitting their bid electronically, should deposit the cost of bidding document in the following account  
**Name of the Bank:** Everest Bank Limited, Singhdurbar  
**Office Code No.:** 314013501.  
**Name of Office:** Department of National ID and Civil Registration  
**Office Account no.:** 00100106200000.  
**Rajaswa (revenue) Shirshak no.:** 14229
5. *Sealed bids must be submitted to the office of Department of National ID and Civil Registration, Singhdurbar, Kathmandu by hand on or before 12:00 hrs. on 2077-10-25. Bids received after this deadline will be rejected.*
6. *The bids will be opened in the presence of Bidders' representatives who choose to attend on 12:30 hrs. 2077-10-25 at the office of Department of National ID and Civil Registration, Singhdurbar, Kathmandu. Bids must be valid for a period of 45 days after bid opening (i.e., till 2077-12-10) and must be accompanied by a bid security amounting to a minimum of NRS 51,000.00 (In Words: Fifty One Thousand only), which shall be valid for 30 days beyond the validity period of the bid (i.e., 2078-01-09). If bidder wishes to submit the Cash Security, the cash should be deposited in following Deposit Account and submit the receipt of the deposited amount of cash along with the Sealed Quotation:*  
**Dharauti Account no:** 00100105201268-135001 of Ko. Le. Ni. Ka, Singhdurbar  
**Office code No:** 314013501 at Everest Bank Limited, Singhdurbar, Kathmandu.
7. *If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.*
8. The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.



Government of Nepal  
Ministry of Home Affairs  
Department of National ID and Civil Registration  
Singhdurbar, Kathmandu