

**Department of National ID and Civil Registration**  
Singh durbar, Kathmandu

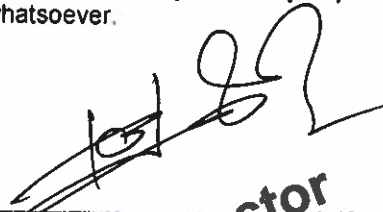
**Invitation for Sealed quotation for the Printing and supply of NID application Form**

Sealed Quotation No: DoNIDCR/IFQ/G/1-077/78  
Date of first Publication: November 7, 2020 (Kartik 22, 2077)

1. The Department of National ID and Civil Registration Singh durbar, Kathmandu invites sealed quotations from registered Suppliers for the Printing and supply of NID application Form.
2. *Eligible Bidders may obtain further information and inspect the Bidding Documents at the office of Department of National ID and Civil Registration, Singh durbar, Kathmandu*
3. *A complete set of Bidding Documents may be purchased from this office and the office by eligible Bidders on the submission of a written application, along with the copy of company/firm registration certificate, Tax clearance certificate for FY 2075/76 and upon deposit voucher of a non-refundable fee of NRs.1000.00 till 22 November, 2020 (Mangsir, 7, 2077) during office hours.*
4. *Bidders, submitting their bid should deposit the cost of bidding document and bid security in the following bank and original deposit voucher shall be submitted along with bid*

<u>For Bid Security</u>	<u>For Bid Document Fee</u>
Name of the Bank. Everest Bank Limited, Singh durbar	Bid Document Fee: NRs. 1000/-
Name of the Office: DoNIDCR, Singh durbar,	Name of the Office: DoNIDCR, Singh durbar,
Account Name: Dharauti Account no: 00100105201268-135001 of Ko. Le. Ni. Ka, Singhdurbar,	Name of the Bank. Everest Bank Limited, Singh durbar Account no: 00100106200000.
Office Code no: 314013501.	Office Code no: 314013501.
	Revenue (Rajaswa Shirshak ) no: 14229

5. Pre-bid meeting shall be held at Department of National ID and Civil Registration Singh durbar, Kathmandu at 14 Hrs. on 18 November, 2020 ( Mangsir 3,2077).
6. *Sealed bids must be submitted to the office on or before 12.00 Hours of 23 November,2020 (Mangsir 8,2077).Bids received after this deadline will be rejected. The bids will be opened in the presence of Bidders' representatives who choose to attend at 13.00 Hours of 23 November,2020 (Mangsir,8,2077)at the office of Department of National ID and Civil Registration Singh durbar.*
7. *Bids must be valid for a period of 45 days after bid opening and must be accompanied by a bid security amounting to a minimum of NRs.53000.00 which shall be valid for 30 days beyond the validity period of the bid (i.e.5 February, 2021)*
8. *If the last date of purchasing and /or submission falls on a government holiday, then the next working day shall be considered as the last date. In such case the validity period of the bid security shall remain the same as specified for the original last date of bid submission.*
- 9 The Purchaser reserves the right to accept or reject, wholly or partly any or all the Sealed Quotations without assigning any reason, whatsoever.

  
**Director**