



**REQUEST FOR EXPRESSIONS OF INTEREST
NATIONAL INDIVIDUAL CONSULTANT**

NEPAL-Strengthening Systems for Social Protection and Civil Registration Project

Hiring of Individual Consultants for the PMU, Department of Civil Registration [DOCR]

First Publication Date: 23rd August, 2018

Project ID: P154548

Credit Number: 59120-NP

The Government of Nepal has received financing from the World Bank toward the cost of the Strengthening Systems for Social Protection and Civil Registration Project, and intends to apply part of the proceeds for the consulting services.

The consulting services (“the Services”) include the selection of individual consultants to form a part of the Project Monitoring Unit of the Department of Civil Registration [DOCR], the Ministry of Federal Affairs and General Administration [MOFAGA], the Government of Nepal, as per the indicative Terms of Reference published into department website.

The Project Management Unit [PMU], DOCR of MOFALD now invites eligible consultants (“Consultants”) of the following positions to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s *Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers, January 2011, Revised July 2014* (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest, and to paragraphs 1.11-1.13, setting forth the World Bank’s eligibility requirements.

A Consultant will be selected in accordance with the Individual Consultant selection method set out in the Consultant Guidelines.

Further information and submit the application can be obtained at the address below during office hours.

Interested applicants are requested to submit their interest letter along with up-to-date CV [*Curriculum Vitae*], education, experience and training certificates by no later than 17:00 hours by 6th September, 2018 by hardcopy at the office address. The subject line of the communication from the consultants should clearly indicate the position, i.e., ‘Expression of Interest for the Position of [*insert the position applying for*] at the PMU, DOCR’.

The Project reserves the right to accept/reject/cancel any EOI without assigning any reason.

Following:

S.N.	Name of Position	Nos	Procurement Plan Reference Number	Remarks
1	Project FM Specialist	1	NP-DOCR-24725-CS-INDV	Published first time on March 16, 2018
2	Assistant Data Base Administrator	1	NP-DOCR-24931-CS-INDV	
3	MIS Developer/Programmer	1	NP-DOCR-27830-CS-INDV	
4	MIS Support/Training Staff	2	NP-DOCR-24935-CS-INDV	

Office Address:

Department of Civil Registration

Babarmahal, Kathmandu

Tel: 014233879

Website: www.docr.gov.np