

Government of Nepal
Ministry of Home affairs
Department of National ID and Civil Registration
Singh durbar, Kathmandu



**Request for Expression of interest
For
Hiring a firm for Verification Agent of DLI 4**

Date of first Publication: 6 April, 2021 (Chaitra 24, 2077)

Contract ID No: NP-DoNIDCR-192677-CS-QCBS

Assignment Title: **Verification Agent DLI 4**

The Department of National ID and Civil Registration (DoNIDCR) has received a financing from the World Bank for Strengthening Systems for Social Protection and Civil Registration Project (SSSPCR) and it intends to apply part of the fund for hiring a qualified firm for Verification Agent for DLI 4 (i) to verify of Social Security Allowance (SSA) distribution as per e-Payment Strategy and (ii) to verify Disbursement Linked Indicator (DLI) 4 in 190 Local Levels (LLs) during SSA payment of the project.

The scope of consulting services mainly focusses:

- verify that the payments to the beneficiaries are of the right amount, transferred within the right time and to the right person's account,
- Review that the payments are made as per the e-payment strategy,
- MIS maintained by DONIDCR, E-Payment agreements between PSPs and the LLs, Reports from banking system/software in the PSP, Reports provided by the above systems etc.,.
- Sample size; 20% of all transactions to be verified remotely. 20% of LLs to be visited for system review in each claim and.
- Following the verification protocol and PBC 4 as envisaged in ToR with time duration of 5 months from July, 2021.

DoNIDCR now invites eligible consulting firms to express their interest in providing the above mentioned services. Interested firms are requested to provide information demonstrating their qualification to perform its required services, i.e, updated Firm/company profile, working experience with governments entities, Local governments similar assignments, expression in similar condition and availability of key professional staff. The shortlisting from EoI shall be carried out based on the following criteria:

- General experience of the firm,
- Work experience with Government entities,
- Specific experience of the firm,
- Experience working with Local governments will be an added advantage
- Availability of key professional staffs,

The attention of interested firm is drawn to paragraph 1.9 of the World Bank Guidelines: Selection and employment of consultants (under IBRD Loans and IDA credits & Grants) by World Bank borrowers January, 2011(Revised July 2014), setting forth the World Bank's policy on conflict of interest.

A consultant firm shall be selected in accordance with the Quality and cost Based Selection (QCBS) method set out in the consultant guidelines.

A handwritten signature in black ink, appearing to be 'G. G.', with a long horizontal stroke extending to the right.

This REoI notice and ToR can be visited and downloaded from our website: www.donidcr.gov.np.
Expression of Interest (EoI) must be delivered in written form (in person/by mail/by e-mail) to the address below no later than 15 Hrs of April 20, 2021 (Baishakh 7, 2078)

Only shortlisted Firms will be provided with the Request for Proposal (RfP) to submit detailed Technical and Financial proposal.

Further information in this regard can be received from 01,4200016, Ext.126, 111,148 or

Email: info@donidcr.gov.np

