



Government of Nepal  
Ministry of Home Affairs  
Department of National ID and Civil Registration  
Kathmandu

**Department of National ID and Civil Registration**  
**Singhdurbar, Kathmandu**  
**Invitation for Electronic Bids**

For

**Procurement of Laptop Computers, Printers, Document Scanner & Digital Camera for NID Enrollment and Issuance System**

Date of publication: 26 Chaitra, 2077 (April 8, 2021)

IFB No.: DoNIDCR/NCB/9-077/78

Contract Identification No: DoNIDCR/NCB/9-077/78

1. The Department of National ID & Civil registration, Singhdurbar, Kathmandu invites electronics bids from eligible bidders for the procurement of Laptop Computers, Printers, and Document Scanner & Digital Camera for NID Enrollment and Issuance System under National Competitive Bidding Procedure as specified in Public Procurement Act, 2063 and Public Procurement Regulations, 2064.
2. Eligible Bidders may obtain further information and inspect the bidding documents at the office of Department of National ID and Civil Registration Singh Durbar, Kathmandu, Phone No.+977-01-4211941, website: WWW.donidcr.gov.np, email: info@donidcr.gov.np or may visit e-GP system: bolpatra.gov.np/egp
3. Bidding documents is available online and can be downloaded from e-GP system: [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp). Interested bidders shall register in the e-GP system and deposit the cost of bidding document and bid security as below:

For Bid Security	For Bid Document Fee
Name of the Bank. Everest Bank Limited, Singh durbar	Bid Document Fee: NRs. 3,000/-
Name of the Office: DoNIDCR, Singh durbar,	Name of the Office: DoNIDCR, Singh durbar,
Account Name: Dharauti Account no: 00100105201268-135001 of Ko. Le. Ni. Ka, Singhdurbar,	Name of the Bank. Everest Bank Limited, Singh durbar
Office Code no: 314013501.	Account no: 00100106200000.
	Office Code no: 314013501.
	Revenue code (Rajaswa Shirshak ) no: 14229

5. Pre-bid meeting shall be held at Department of National ID and Civil Registration Singh Durbar, Kathmandu at 14 Hrs. on 2078-01-15 (28 April 2021).
6. Interested Bidders shall submit the electronic Bids through [www.bolpatra.gov.np/egp](http://www.bolpatra.gov.np/egp) to the above office of Department of National ID and Civil Registration Singh Durbar, Kathmandu on or before 12 Hours on 2078-01-26 (9 May, 2021).
7. Bids shall be opened in presence of Bidders' representatives who choose to attend on 14 Hrs. on 2078-01-26 (9 May, 2021) at the office of Department of National ID and Civil Registration Singh Durbar, Kathmandu. Bids must be valid for a period of 90 days counting from the day of bid opening and must be accompanied by bid security, amounting to a minimum of NRs.3,32,000.00 which shall be valid for minimum 30 days beyond the bid validity period.
8. If the last date of submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
9. The Department of National ID and Civil Registration (DoNIDCR) reserves the right to reject, amend, partly or wholly or cancel the bids without assigning any reasons whatsoever.

For more information

Website: [www.donidcr.gov.np](http://www.donidcr.gov.np) ☎ 014200016 ✉ info@donidcr.gov.np

  
Director